



Catering Policy

AnandaRasa has created this Catering Policy to support food safety practices, minimize the risk of food-borne illness for you and your guests, and to minimize impacts to the environment. The Policy also ensures that guests of AnandaRasa know where the food served is sourced. The term “User” refers to the party who signed the Event Space License Agreement (herein, “User Agreement”).

The User agrees to provide this Policy to their external caterer(s).

1. The User will provide the name of the caterer to AnandaRasa 14 days before the event.
2. Outside food that did not originate from a caterer or documented to originate from an inspected commercial kitchen is not permitted.
3. Access to the area behind the bar is prohibited at all times by external catering staff, the User and guests when alcohol is being served by AnandaRasa staff. If you need the refrigerator for any purpose (flowers, cake, etc.), please make a request and we will try to accommodate your need.
4. The external caterer must provide the following:
 - A. A placard or sign that states the name of the catering business. The size of the placard shall be not less than 11 X 8.5 inches. The placard is to be displayed near the food service area to inform guests where the food is sourced.
 - B. Service staff for the event: catering drops are not permitted. External caterer service staff must be in appropriate attire for professional food service (e.g., aprons, logo tee shirts, closed toe shoes, etc.). Sweatpants are not permitted.
 - C. Tablecloths for the food service/buffet area.
 - D. Food service ware, food handling gloves, guest dinnerware and silverware, napkins, to-go boxes, and glassware for non-alcoholic drinks. Styrofoam cups, plates and bowls are not permitted.
 - E. Drink dispensers, pitchers, ice and ice scoops.
 - F. Garbage bags and disposal of garbage: *garbage must be removed from the event space at the end of the event.*
 - G. Clean up and busing of guest tables after food service. All dinnerware, eating utensils and waste must be removed by the caterer from the tables before the caterer leaves. If the caterer does not clean up as specified, the User will be billed \$250 for services by AnandaRasa.
 - H. Clean up of any areas used for food service. The caterer must leave the areas as clean and neat as the state the area was in upon arrival.
 - I. Towels and cleaning agents and other items needed for clean up.
5. Catering staff should not smoke in areas that are visible to guests.
6. Access to AnandaRasa space is restricted to the days and times specified in the User Agreement. Please inform AnandaRasa staff members of the arrival time of the caterer.
7. If any type of food or beverage service ware, dinnerware or any item related to responsibilities of the caterer is requested of AnandaRasa by external caterers— including but not limited to garbage bags, food wrap, knives, etc., a rental or consumable fee will be charged. Requested items will be documented and signed-off by the requester, e.g., caterer or User, and an invoice will be created. The User will be responsible for these charges at the end of the event.
8. The User or caterer is responsible for any cake plates, forks, cake-cutting and service ware.
9. The User must provide a copy of the external catering invoice to AnandaRasa by the end of the event.